



# SIS Certifications

## NOTIFICATION

To,

Dated: 05.05.2024

**Lead Auditors/Auditors  
SIS Certifications**

**Subject: Mandatory interviews of OH&SMS key personnel during ISO 45001:2018 Audit**

This notification bulletin applies to all lead auditors, auditors, and technical reviewers of SIS Certifications Pvt. Ltd. and provides an update regarding the application of IAF document MD 22.

IAF MD 22: 2019 Application of ISO/IEC 17021-1 for the Certification of Occupational Health and Safety Management Systems (ISO 45001:2018), in these mandatory documents, there are additional requirements for OH&SMS certification that shall be considered during an audit of ISO 45001:2018.

The audit team shall interview the following personnel:

### **G9.4.4.2: Mandatory interviews of OH&SMS key personnel:**

- Management with legal responsibility for OH&S employees' representative(s) for OH&S,
- Responsible(s) for monitoring employees' health (e.g. doctors, nurses). Mandatory justifications in case of remote interviews.
- Managers and permanent and temporary employees
- Recommended interview of contractors' management and employees

### **G9.4.7.1 Closing meeting:**

The organization representative is requested to invite the OH&SMS key personnel. Justification in case of absence shall be recorded.

In case you need further clarification, please feel free to contact with compliance team.



Yours Sincerely  
SIS Certifications Pvt. Ltd.

